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Godserv Designs

## Valentines Love Story Program READ ME

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Valentines Love Story Program Word Publisher Template, Bi-fold Size: 5.5"x8.5", design for any valentines performance art event. The bi-fold program template is perfect for plays, operas, musicals, short movies and more. Created with hearts, red background and a golden title. This booklet has spaces for advertisement, a great way for your organization to raise funds. Edit and Insert your own text for your special event using Word or Publisher.

### DETAILS

- Print Size: 11"x8.5"
- Bi-fold Size: 5.5"x8.5"
- CMYK/300 Dpi
- Print Ready
- Application Requirement: Microsoft Word or Publisher 7+

This template is a Microsoft Publisher and Microsoft Word template designed by Godserv to be edited with Microsoft Publisher 7 and higher or Microsoft Word. Once you have downloaded this template, use Microsoft Publisher or Microsoft Word to make edits.

### WHAT'S INCLUDED

- 1- 5.5"x8.5" Valentines Love Story Program Word Template
- 1- 5.5"x8.5" Valentines Love Story Program Publisher Template

### FONTS USED

- **Candle Script:** <https://www.dafont.com/candlescript.font>
- **EB Garamond:** <https://www.fontsquirrel.com/fonts/eb-garamond>
- **East Liberty Signature:** <https://www.dafont.com/east-liberty-signature.font>
- **Times New Roman:** (System Font) <https://www.fonts.com/font/monotype/times-new-roman>

### ADS USED (NOT INCLUDED)

- **Western Pub Business Card Template:** <https://1.envato.market/XjGZo>
- **Cleaning Service Business Card Template:** <https://1.envato.market/WrAKP>
- **Creative Group Business Card Template:** <https://1.envato.market/E1OVP>
- **Creative Industry Business Card Template:** <https://1.envato.market/bJPY9>
- **Designer Business Card Template:** <https://1.envato.market/3WyOK>
- **Fashion Postcard:** <https://crmrkt.com/ByzGaw>
- **French Cafe Business Card Template:** <https://1.envato.market/vkQbd>
- **Funeral Director Business Card Template:** <https://1.envato.market/40yK9>
- **Hotel Business Card Template:** <https://1.envato.market/YPboJ>
- **Modern Pastor Business Card Template:** <https://1.envato.market/mqjbe>
- **Real Estate Flyers:** <https://crmrkt.com/A9v71d>
- **Travel Agency Postcard:** <https://crmrkt.com/NdxgKp>
- **Women of Jesus Church Flyer:** <https://crmrkt.com/zwP51x>

### MODEL IMAGES (NOT INCLUDED)

- courtesy of AdobeStock.com

### ALSO AVAILABLE

- **Valentines Love Story Flyer:** <https://etsy.me/2PTPb3U>
- **Valentines Love Story Ticket:** <https://etsy.me/34RKcF0>

### INSTANT DOWNLOAD

- After Payment, via Your Etsy Invoice
- See How- <https://www.etsy.com/help/article/3949>
- You Edit and Print

### REQUIRED APPLICATION: Microsoft Office

If you do not own Publisher or Word purchase or try it here: <https://products.office.com/en-us/try>

### INSERTING IMAGES INTO THE PICTURE PLACEHOLDER BOXES:

**WORD** - Right Click Image Box and Choose > "Change Image" > "From File"

**PUBLISHER** - Right Click the Picture Placeholder Box and Choose "Change Picture > Change Picture

Navigate to your Picture and Click Insert. You can then, position your Picture in the box and re-size it as desired.

### CHANGE BACKGROUND IMAGE

**WORD** - Right Click Background Image and Choose > "Change Image" > "From File"

**PUBLISHER** - Click "Page Design" > Click Background Button > More Backgrounds > Select "Picture or texture fill" > Click File button to find and insert the photo.

### CHANGE SHAPE FILL COLOR

**WORD** -

- To change the shape fill color:
- Select the shape. The Format tab appears.
- Select the Format tab.
- Click the Shape Fill command to display a drop-down list. Choosing a fill color.
- Select the desired color from the list, choose No Fill, or choose More Fill Colors to choose a custom color.

**PUBLISHER**

- Select the shape, then click the Format tab and locate the Shape Styles group.
- Click the Shape Fill drop-down command. The Shape Fill drop-down command.
- A drop-down list of colors will appear. Select the desired fill color from the list. ...
- The new fill color will be applied.

### EDIT GRADIENT ON SHAPES

- Right Click shape and choose "Format Autoshape"
- Click "Fill Effect" (beside Color)
- Click on the Gradient Stop of the color you want to change
- Use the Color (bucket icon) to change the color
- Click OK when done to Apply

### EDIT GRADIENT ON TEXT

- Select the Text, then click the FORMAT tab for Text Box Tools
- Click Text Fill > Fill Effects
- Click on the Gradient Stop of the color you want to change
- Use the Color (bucket icon) to change the color
- Click OK when done to Apply

### CROPPING PHOTOS FOR WORD

You may need to crop your photos before inserting into Word. Use this online application: <https://www.befunky.com/create/crop-photo/>

### SAVING AS PDF FOR COMMERCIAL PRINTING IN MICROSOFT PUBLISHER (300 DPI , CMYK COLORS)

If you will be sending this file to be printed at a Commercial Printing Shop. You will need to save it properly so that publisher can set the correct resolution of 300 dpi and also the correct color mode (CMYK).

#### Go > File > Save As

Choose: PDF

When the dialog box appears, Choose Options, under Optimize for Section

Another Dialog Box will open.

Choose: Commercial Press ( under Specify how this publication will be printed or distributed) Click OK to finish with this section

Click Save to save the PDF File

**You can also try a PDF Printer App which produces a better (more stable) pdf file Download DORO PDF here: [doro-pdf-writer.en.softonic.com/](https://www.doropdf.com/)**

Doro PDF Writer installs a virtual printer on your system with which you can create PDF documents for free from any Windows app

After you install Doro pdf, you can open the Publisher file and Go > File > Print and choose Doro PDF as the printer. Follow the prompts to print the .pdf file to your desktop.

### SAVE AS A TIFF FILE (TAGGED IMAGED FILE FORMAT) GREAT FOR COMMERCIAL PRINTING

Each Page Must be Saved Separately

#### Choose The Page You Want to Save - Click on it in The Pages Section to The Left Go >File > Save As

Choose - Tagged Image File Format

Click Change by The Resolution Option that Appears

Choose - High quality printing or commercial press (300 dpi) - from the Pick Resolution dialog box that appear Click Ok

Click Save to Save The .Tiff File

Do The Same for the next page